

**San Francisco State University Foundation Board
Committee on Directors E-mail Meeting**

**May 14, 2021
Minutes**

Members Present/Voted: Mary Huss (Chair), Kimberly Brandon, Taylor Safford, David Simon

Staff: Anjali Billa

Members Absent/did not vote: David Serrano-Sewell

I. Motion to approve February 9, 2021 minutes

Via email, M. Huss provided committee members a form to approve the February 9, 2021 minutes. Received via email was a motion to approve and a second. The motion passed.

MINUTE ACTION: that the committee approves the minutes for the February 9, 2021 meeting as prepared.

Motioned by: Taylor Safford Seconded by: David Simon Motion: Passed


II. Motion to recommend approval of Board membership

Via email, M. Huss provided committee members a form to make a motion to recommend to the Executive committee the approval of Amy Chan, Honorable Teri Jackson, and Coraetta Smith's memberships to the San Francisco State University Foundation Board. Received via email was a motion to approve and a second. The motion passed.

MINUTE ACTION: that the committee recommend to the Executive committee, for approval, Amy Chan, Honorable Teri Jackson, and Coraetta Smith to be elected to the Board.

Motioned by: Taylor Safford Seconded by: David Simon Motion: Passed

Respectfully submitted:

DocuSigned by:

3A2661590E91490

11/03/2021 | 10:40 AM PDT

Mary Huss
Chair

Date

Certificate Of Completion

Envelope Id: A7047810753945ECB98EF8B2FA9E462B	Status: Completed
Subject: Please DocuSign: SFSU Fdn Bd Committee on Directors 05.14.2021 meeting minutes FINAL.docx	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Constance Dent-Bryan
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1600 Holloway Ave
	Administration 17A
	San Francisco, CA 94132
	cbryan@sfsu.edu
	IP Address: 130.212.188.23

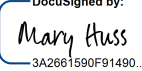
Record Tracking

Status: Original	Holder: Constance Dent-Bryan	Location: DocuSign
10/29/2021 6:43:11 PM	cbryan@sfsu.edu	

Signer Events

Mary Huss
mhuss@bizjournals.com
Security Level: Email, Account Authentication (Optional)

Signature

DocuSigned by:

3A2661590F91490...
Signature Adoption: Pre-selected Style
Using IP Address: 76.103.25.223

Timestamp

Sent: 10/29/2021 6:45:07 PM
Resent: 11/3/2021 10:36:07 AM
Viewed: 11/3/2021 10:39:41 AM
Signed: 11/3/2021 10:40:00 AM

Electronic Record and Signature Disclosure:
Accepted: 11/3/2021 10:39:41 AM
ID: 25a53d9c-f896-44fe-9b8d-58d7b8a32e24

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	10/29/2021 6:45:07 PM
Certified Delivered	Security Checked	11/3/2021 10:39:41 AM
Signing Complete	Security Checked	11/3/2021 10:40:00 AM
Completed	Security Checked	11/3/2021 10:40:00 AM

Payment Events

Status

Timestamps

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Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">• Allow per session cookies

- | | |
|--|---|
| | <ul style="list-style-type: none">• Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection |
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