

**SAN FRANCISCO STATE UNIVERSITY FOUNDATION
EXECUTIVE COMMITTEE MEETING
San Francisco State University Downtown Campus
835 Market Street, Room 667, San Francisco, CA
Thursday, February 20, 2020, 11:00am -1:30pm**

Chair Safford started the Executive Committee meeting at 12:45PM after the first two candidate interviews via Zoom for the VP of Advancement/Foundation President position.

Committee Members Present

Taylor Safford, Chair
Venesia Thompson-Ramsay, President
John Gumas, Chair, BOLD. Thinking Campaign
Mary Huss, Committee on Directors Chair
Don Nasser, Audit Committee Chair
Neda Nobari, Investment Committee Chair

Committee Members Absent and Excused

Kimberly Brandon, Vice Chair
Ted Griggs, Committee on Athletics Co-Chair (via phone)
Dennis O'Donnell, Committee on Athletics Co-Chair
Wade Rose, Advocacy Committee Co-Chair
David Serrano Sewell, Immediate Past Chair
Camilla Smith, Development Committee Chair

Others Present

Gerard Enriquez, IT Coordinator, University Advancement, SF State University
Caroline Johansson, Secretary and Treasurer, SF State Foundation
Kirk Mudle, Administrative Assistant, Office of the VP, Advancement, SF State University

- I. **Review of Agenda:** The committee reviewed and approved the agenda. On motion duly made, seconded, and unanimously carried, the following Minute Action was taken:

MINUTE ACTION: that the committee approves the agenda, as prepared.

Motion by: Don Nasser Seconded by: Taylor Safford Motion: Passed

- II. **Approval of Meeting Minutes:** The committee reviewed the minutes from the November 7, 2019 meeting. On motion duly made, seconded, and unanimously carried, the following Minute Action was taken:

MINUTE ACTION: that the committee approves the minutes, as prepared.

Motion by: John Gumas Seconded by: Neda Nobari Motion: Passed

- III. **Operating Business:**

A. Resolution for Change of Officers: President Mahoney made the announcement in mid-February 2020 that she wanted staff holding interim leadership positions in Advancement to return to their permanent positions and settle back in prior to the start of the new vice president of Advancement. As such, Venesia-Thompson Ramsay would resume her position as associate vice president of Operations and Secretary/Treasurer of the Foundation and Caroline Johansson would resume her role as senior director of Advancement Services. In the meantime, the President appointed Jason Porth, vice president of University Enterprises as the acting vice president of University Advancement and president of the Foundation, effective March 1, 2020. Thompson-Ramsay explained that a new resolution was being presented to the Executive Committee to elect and acknowledge the change in officers. She said that Porth would not be signing any contracts on behalf of the Foundation during this period so there would not be any conflict of interest with his current position as vice president of University Enterprises.

On motion duly made, seconded, and carried, the following Minute Action was taken:

MINUTE ACTION: that the committee adopts resolution BOD #02202020-1 to elect and acknowledge change in officers.

Motion by: John Gumas Seconded by: Mary Huss Motion: Passed

B. Resolution to Quasi-Endow: Johansson asked the Executive Committee to ratify staff's action, per the Endowment Establishment and Administration Policy, in quasi-endowing the following list of gifts:

- William and Louise Hall Scholarship in the amount of \$147,159.00 donated by the William and Louise Hall Trust to support the Special Education Department and Speech Language & Hearing (Graduate College of Education)
- Arthur L. Mattocks Endowment in the amount of \$377,170.17 donated by the Estate of Arthur L. Mattocks to support the Department of Psychology (College of Science & Engineering)
- Botany Program Support in the amount of \$189,500.00 within the Biology Department donated by the Estate of Elizabeth Rice to support the Department of Biology (College of Science & Engineering)
- Douglas Stout Program/Scholarship Fund in the amount of \$50,000.00 donated by the Estate of Kazumi Nishio to support the Creative Writing Department (College of Liberal & Creative Arts)

Gumas commented that he would like to see another column added to the quasi-endowment resolution template to provide recognition to the gift officers who worked on these endowments. The Committee agreed and it is noted that this information would be provided in the future.

On motion duly made, seconded, and carried, the following Minute Action was taken:

MINUTE ACTION: that the Executive Committee ratifies the above list of quasi-endowments.

Motion by: Neda Nobari Seconded by: John Gumas Motion: Passed

C. Board Advance Agenda Review: Thompson-Ramsay reviewed the proposed agenda for the upcoming Board Advance, March 20-21. She mentioned that the agenda was developed in consultation with President Mahoney with this year's theme being "SF State's Next Chapter: The City's University". Nobari suggested a thorough overview of the Foundation's role as well as the role of the directors. Gumas suggested a Q & A with President Mahoney. Huss outlined plans to report the results of the board committee assessment survey.

The meeting concluded at 12:32PM.

Respectfully submitted,

DocuSigned by:



8B3549866BEE4AD...

Taylor Safford, Chair

Date